



Arkansas Department of Education Distance Learning Center

501 Millwood Circle, Suite B • Maumelle, AR 72113 • 501-803-5400 • <http://dlc.k12.ar.us>

Schedule Request Form 2003-2004

Fill in the chart below following the example. Schools are not guaranteed that the DLC class periods will correspond with the requesting school's class periods. It will be the responsibility of the participating school to adjust their bell schedule to ensure their students are receiving the required instructional time. Scheduling will be done on a first come, first served basis. To increase the chances of receiving your first or second class time choice, return this form and the signed assurances ASAP but no later than **June 13, 2003. DLC fax number: 501-803-5411.**

DLC 2003-2004 Courses

Physics (1)	Algebra I (1)	English 10 (1)	Spanish I (1)
Biology (1)	Algebra II (1)	English 11 (1)	Spanish II (1)
World History (1)	Precal/Trig (1)	AP English Literature (1)	Spanish III (1)
U.S. History (1)	Calculus (1)	Creative Writing (1)	French I (1)
Civics (.5)	AP Calculus (1)	Journalism I (1)	French II (1)
AP U.S. History (1)		Journalism II (1)	
		Oral Communications (.5)	

Audiographics (telephone and computer)

One equipment set-up will accommodate up to 5 students. Journalism and Oral Communication classes have additional requirements. If more than 5 students will be scheduled for one class period, the school will need one EAG system for every 5 students.

Compressed Interactive Video

The school must have a CIV unit installed in order to receive classes via CIV. Ideally, no more than 20 students should be scheduled during one CIV class period.

(RETURN THIS PAGE TO THE ADE Distance Learning Center)

ADE DLC Fax: 1.501.803.5411

School Name: _____

Administrator Name: _____

Phone Number: _____ Fax: _____

Course Name	Method (circle)	# of students	Class time choice #1	Class time choice #2	Class time choice #3
Example: Spanish I	Audiographics Compressed	7	8:05-8:55	9:05-9:55	1:30-2:20
	Audiographics Compressed				
	Audiographics Compressed				
	Audiographics Compressed				
	Audiographics Compressed				
	Audiographics Compressed				
	Audiographics Compressed				

ADE DLC Class Periods

Period

Time

- 1 8:05a – 8:55a
- 2 9:05a – 9:55a
- 3 10:05a – 10:55a
- 4 11:05a – 11:55a
- LUNCH 11:55a – 12:30p
- 5 12:30p – 1:20p
- 6 1:30p – 2:20p
- 7 2:30p – 3:20p