

**Arkansas Department of Education
Request to Use Excess NSLA Funds as a Bonus
FY 2009 - 2010 Worksheet**

The Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditures of Those Funds (Rules) sets requirements for Districts requesting flexibility in the use of excess NSLA funds. For Districts requesting to use excess NSLA funds for a bonus, the following worksheet should be completed and sent to the Commissioner of the Department as soon as possible, but no later than March 31, 2009.

\$ _____ 1 Amount of 2009-2010 NSLA Funding.
\$ _____ 2 Amount requested to use for a Bonus.

Indicate your answer by circling either Yes or No to document compliance with Arkansas Laws and Rules:

Yes	No	3 Will the bonus be funded entirely with NSLA Current Year Allocation?
Yes	No	4 Is the district meeting the minimum teacher salary schedule under A.C.A. §6-17-2403 without using any NSLA funds?
Yes	No	5 Is the district in full compliance with the rules and laws governing the Standards for Accreditation of Arkansas Public Schools under A.C.A. §6-15-201 without using any NSLA funds?
Yes	No	6 Is the district currently on probationary status regarding the Standards for Accreditation?
Yes	No	7 Is the district classified as being in Fiscal Distress under A.C.A. §6-20-1906?
Yes	No	8 Have the adequate educational needs of the district's students been met?
Yes	No	9 Has the superintendent reviewed the requirements of the Rules, Section 6.00?
Yes	No	10 Does the superintendent assert that all of the requirements in Section 6.11 of the Rule have been met?
Yes	No	11 Has the superintendent reviewed the requirements of A.C.A. §6-20-2305(b)(4)(C)(ii)?
Yes	No	12 Does the superintendent assert that all of the requirements in A.C.A. §6-20-2305(b)(4)(C)(ii) have been met?
Yes	No	13 Does the superintendent assert that the resources of the district are being prudently managed?
Yes	No	14 If Excess NSLA Funds were used last school year for bonuses, has the district submitted a written report to the Commissioner of Education as required by Section 6.11.5 of the Rules?
Yes	No	15 Will the bonus only be used as a non-recurring bonus and not considered a permanent obligation of the school district under the district's teacher salary schedule or as a contract obligation?
Yes	No	16 Has the bonus been included in the district's 2009-2010 ACSIP?
Yes	No	17 Has a copy of the part of the ACSIP describing the use of NSLA funds for a bonus been attached to this sheet?

I hereby certify that the answers to the above questions are true and accurate.

Superintendent

Date

School District